



Summer is just around the corner and I hope you are getting as excited as I am! Lone Prairie Camp firmly believes in the philosophy that camp is for the campers, but we also recognize that staff need a supportive environment in order to thrive. The community that develops among our team every summer is definitely one of my favourite aspects of camp and I trust the support and encouragement you receive will be one of your highlights as well.

Below is some important information for you to reference as you prepare to serve at camp. Please read it carefully and contact our office if you have any lingering questions. Please do not use social media or text messages to contact our office as it is our policy to exclusively use phone calls or emails for official correspondence.

### CRIMINAL RECORD CHECK

Lone Prairie Camp is committed to practising due diligence in protecting our campers and staff. As has become standard in organizations working with children or other vulnerable persons, we require Criminal Record Checks including Vulnerable Sector information from all of our staff over the age of 18. Further information is available through our website: (<https://loneprairiecamp.com/support-us/serve/criminal-record-check/>).

### KEY SUMMER DATES & TIMES

**Staff Retreat: May 2-4, 2025 - register online:**

**<https://loneprairiecamp.com/events/special-events/#staff-retreat>**

**Staff Training starts at 7:00pm on June 29<sup>th</sup> and ends at 7:15pm (i.e. after supper) on July 4<sup>th</sup>**

**Staff must be at camp and ready to work by 2:00pm on Opening Days and are free to leave after debrief (6:15pm) on Closing Days. Program Staff are expected to arrive 1 hour earlier and stay 2 hours later.**

**Staff serving with us during Kid Camp are expected to remain on site during the transition into Family Camp (5:45pm)**

**Staff serving with us during Family Camp are expected to remain on site during the transition into Squirt Camp (4:00pm)**

**When you arrive, you can find your cabin placement and other assignment information posted on the First Aid Cabin**

You can view a copy of last year's [LPC Summer Camp Daily Schedule](#) to get a sense of how Camp will be structured.

## FIRST AID

Please check your Service Agreement for First Aid requirements related to your position. Generally, full-summer adult staff and/or paid staff are required to have certification in Emergency First Aid with CPR Level C and AED. Please see your Service Agreement for more information and note that St. John's Ambulance now offers blended courses which allow you to complete the first half of the course online. **Emergency First Aid + CPR C is not a standard course, but Standard First Aid + CPR C & AED covers the required content.**

## CONTAGIOUS ILLNESS PROTOCOLS

If you are suddenly ill and/or required to quarantine, please contact [registrar@loneprairiecamp.com](mailto:registrar@loneprairiecamp.com) immediately.

## WEEKENDS

Time off for most staff runs from Friday, 6:15pm – Sunday 2:00pm between camps. Staff must be punctual when returning on Sundays for staff meeting. Staff must bring a clean staff shirt. Staff who choose to remain for weekends are expected to follow all camp policies, but, as this is time off for all staff, no formal supervision or programming are provided. Also, there is no formal food service provided after the Friday supper through to Sunday supper. In most cases, staff/CLTs bring nut-free food (you will have access to a microwave) or they travel to nearby communities (Passenger Waiver required) to eat at a restaurant at their own expense. Laundry facilities are available - bring your own liquid detergent.

## SUMMER WRAP-UP

Those of you who have committed for the duration of the summer, our last camp ends August 22<sup>nd</sup>. **HOWEVER**, unless you have received special permission from the Camp Director, all staff are required to stay to assist with post summer clean up on August 23<sup>rd</sup> as there is a lot of clean up at the end of the summer. We also require this time commitment from those who are working only that week. All summer staff and CLTs who help August 23<sup>rd</sup> are invited for supper at 6:30pm on August 23<sup>rd</sup> at the Boston Pizza in Wetaskiwin.

## SCHEDULING ISSUES

If you encounter a scheduling issue affecting your involvement this summer, please contact our office as soon as possible. All scheduling issues must be communicated directly and solely to the Camp Director via email [info@loneprairiecamp.com](mailto:info@loneprairiecamp.com).

***\*\*On a somewhat related note, please ensure you bring a wristwatch and alarm clock to help stay on schedule while at camp. Cellphones/iPods will only be available during your breaks. Adult Staff can store their electronic devices in their vehicles or bring a padlock for one of our lockers.\*\****

## WORKPLACE

You will receive an invite to Workplace. Please accept this invite to stay posted on updates and upcoming activities. Parents of minors will also receive an invite to Workplace.

## STAFF TRIP

Every year the staff go on an optional trip (Date TBD) - an opportunity to hangout outside the camp context. More details will be available closer to the event... but it is sure to be EPIC.

## FORMS TO FILL OUT —THESE WILL BE RECEIVED VIA EMAIL AND COMPLETED BEFORE CAMP

### 1. Service Agreement

- ✓ Please read carefully and sign your work agreement.

### 2. Informed Consent Forms

- ✓ If you are under the age of 18, you must get the Informed Consent signed by your parents! (In other words, get it signed before you come out to camp.)

### 3. Prayer Support Form

- ✓ Five people who will be praying for you this summer
- ✓ Staff Bio & Photo for people coming for 4 or more weeks

### 4. Criminal Record Check (see above)

### 5. Photo ID – Please bring your physical, government issued Photo id for us to copy and have on file

### 6. Other documents/forms available through our website

## BE PREPARED FOR YOUR SUMMER OF MINISTRY

Whether you are committed for one week or the whole summer, paid or volunteer, we ask that you prepare yourself for your time here by committing yourself to the following things:

**Find 5 people to pray for you:** Find people you know who will commit to pray for you for the time you are at camp and a full month afterwards. Some things they can pray for are: safety, opportunities to share Christ with campers, that you grow in your walk, etc. Take time throughout the summer to update these people.

**Pray:** If you are not already doing it, begin today to pray for your time here. If you don't know what to pray about, ask God to show you! Try to take time every day – and keep praying when you get here!

**Read your Bible:** Once again, if you are not already doing it, start reading your Bible daily – start small and pray about what you are reading, that you will understand it and that God will work in you through your time in His word.

Here is a resource worth checking out: <https://www.thegospelcoalition.org/devotionals/read-the-bible>

**Be well rested and stay active:** Working at a summer camp can be extremely demanding physically. So get enough sleep and get fit by eating healthy and exercising now (like get up and do something – go for a walk, run, play tennis, etc.).

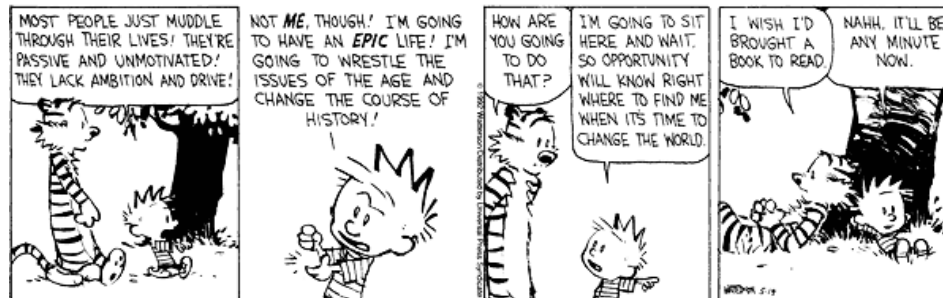
- ✓ You will receive email notifications and you can access all your forms online:  
<https://www.ultracamp.com/clientlogin.aspx?idCamp=1453&campcode=FQV&lang=en-Us>

**7. Bring a Santa Hat:**

- ✓ For the staff picture on the Christmas card

Once again, welcome to the team — I look forward to serving with you this summer! If you have any questions regarding any aspects of your involvement, please feel free to contact us!

**Lone Prairie Camp is committed to facilitating life changing encounters with the Triune God in an accessible environment distinct from that of normal day-to-day experience.**



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